



# The Bob Clarke Rail Heritage Museum & San Antonio Model Railroad Association, Inc.

7702 Narrow Pass Street, Live Oak, Tx 78233

## Vendor Information Pack

Dear Vendor,

We are excited to welcome you to the 49<sup>th</sup> Annual Model Railroad Jamboree! We would like to thank you for your support of our Train Show, and are excited to be part of your endeavors sharing the great hobby of Model Railroading through your products and services. Enclosed you will find some information that we hope will help answer any questions you have. Whether you are a returning vendor, or this is your first time attending our Show, we will do our best to make your experience as smooth as possible.

### SHOW LOCATION, DATES, AND TIMES: (open to the public)

The 49<sup>th</sup> Annual Model Railroad Jamboree will be held on Saturday, February 22, 2025 from 9 AM to 5 PM and Sunday, February 23, 2025 from 10 AM to 4 PM. The Train Show will be located at the Garden Ridge Community and Events Center at 9500 Municipal Parkway, Garden Ridge, TX 78266. The venue will feature an HO and N Scale Modular Layout, as well as space for Vendor tables for the Show. Due to limitations of space there are only a specified number of tables available. As such, we suggest you register early to ensure you get the number of tables you desire. Once the allotted tables are filled, we will start a waiting list in the order requests are received. It is our intention to utilize this current location for this and upcoming Shows.

### VENDOR SET-UP:

Set-up time for dealers and exhibitors will be Friday, February 21, 2025 from 12 noon to 8 PM. There will be additional set up time available Saturday morning from 7 AM until the Show opens At 9 AM. In fairness to other dealers, and the members of the public attending the Show, we ask that your sales and display tables remain set-up until the Shows closing time.

### VENDOR APPROVAL:

All merchandise and displays to be exhibited and sold must be RAILROAD RELATED and are subject to approval by the Show sponsor. Your cooperation in completing the 'Categories of Items to be Sold' section on your registration table request form is appreciated.

### REGISTRATION INFORMATION:

Vendor registration fees are for either a 30" x 96" (eight foot) or 30" x 72" (six foot) table as noted on the attached registration and table request form. Please Note: the registration is for both days. Access to facility electrical outlets is very limited (outside walls), we DO NOT supply electrical cords.

### ORDER OF REGISTRATION:

You are placed on our registration list in the order your official registration table request form and payment is received. TELEPHONE OR EMAIL RESERVATIONS ARE NOT SUFFICIENT TO ESTABLISH A PROPER REGISTRATION. You will be promptly contacted if your registration table request cannot be honored due to Show tables being sold out.

### **CANCELLATIONS:**

If you find it necessary to cancel your tables, full refund is available if cancellation is received by 30 days prior\* to the Show date. **Please Note:** Show tables purchased through our website PayPal Portal are subject to a refund fee.\* The complete refund policy is available on our website at: [www.samratx.org/shows.html](http://www.samratx.org/shows.html)

### **TABLE LOCATIONS:**

We will attempt to honor table location requests if shown on your registration table request form, provided your request works with our overall table layout plan we must submit to the Fire Marshall. In addition we must place Vendors requiring electric close to available outlets. In order to maximize the limited amount of floor space in the Community Center, a certain number of Vendors reserving three or more tables, will have to be placed at a row end to make our table layout function properly. If such a location won't work, we will try and plan accordingly. **TABLE SWAPPING IS PROHIBITED.**

### **VENDOR PASSES:**

Vendors will receive two Credential Passes (lanyard/name badge) for admission, distributed during check-in on the Friday before the show. If you have extra help at your tables and need additional Passes, they will be provided on request. Please do not abuse this privilege. Please return all your Credential Passes after the end of the show before your final departure.

### **SECURITY:**

Reasonable precautions will be taken by the Show Sponsor on Friday and Saturday night. The building will be locked by the Sponsor representative at the end of each nights activities. The building will be opened at 8 AM on Sunday morning. **THE SPONSOR, ORGANIZATION, AND ITS OFFICERS ASSUME NO RESPONSIBILITY FOR ANY LOST, STOLEN, OR DAMAGED MERCHANDISE AT THE EXHIBIT.**

### **PROMOTION:**

We promote the Train Show in San Antonio and the surrounding areas, with our direct mail Show Postcards, other Regional Train Shows, The Bob Clarke Rail Heritage Museum, The DoSeum, The Texas Transportation Museum, the SAMRA Website and Facebook Pages, Local and National Hobby Shops, as well as our Street Banners at two main locations in San Antonio the weeks preceding the show. Moving forward we will also be advertising in other modeling publications as well.

I hope this information has helped answer any questions you may have had, and we value your feedback. We want to make our show a Great Event not only for the Vendors, Modelers, and Rail Enthusiasts, but for the whole family as well – young and old alike!

### **FOR VENDOR INFORMATION:**

Alan Vincent  
11603 Gillon Mark  
San Antonio, TX 78245  
[Trainshow@samratx.org](mailto:Trainshow@samratx.org)

SAMRA SHOW CHAIRMAN  
7702 Narrow Pass Street  
Live Oak, TX 78233  
[www.samratx.org](http://www.samratx.org)



**The Bob Clarke Rail Heritage Museum &  
San Antonio Model Railroad Association, Inc.**  
7702 Narrow Pass Street, Live Oak, Tx 78233

**SAMRA - Annual Model Railroad Jamboree**

**VENDOR REGISTRATION TABLE REQUEST**

NAME: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

COMPANY NAME (If Any): \_\_\_\_\_

STREET: \_\_\_\_\_ EMAIL: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RETURNING VENDOR\*: ( Y / N ) LAST SAMRA SHOW ATTENDED: \_\_\_\_\_ or NEW VENDOR: ( Y / N )

**TABLE REQUEST – TYPE AND QUANTITY**

TABLE SIZES: 30"X96" (8 Foot) and 30"x72" (6 Foot)

I am requesting to reserve \_\_\_\_\_ 8 Foot Table(s) @ \$ 45.00\* ea \$ \_\_\_\_\_

I am requesting to reserve \_\_\_\_\_ 6 Foot Table(s) @ \$ 35.00\* ea \$ \_\_\_\_\_

**Lock in the 2026\* prices for your Tables by purchasing them by the close of this Show on: February 23, 2025. (payment by: check, cash, or credit card [+3% fee] available)**

TOTAL ENCLOSED: \$ \_\_\_\_\_

I am requesting access to electrical outlet† (if available) \_\_\_\_\_ NO ELECTRICAL CORDS SUPPLIED AT VENUE†

**CATEGORIES OF ITEMS TO BE SOLD AT SHOW**

_____ N SCALE	_____ RR CAPS/CLOTHING	_____ RR VIDEOS/DVD'S
_____ HO SCALE	_____ RR BOOKS/MAGAZINES	_____ RR SOUVENIRS
_____ S, O LIONEL	_____ RR MEMORABILIA	_____ RR ELECTRONICS
_____ G SCALE	_____ RR ART/PHOTOS	_____ OTHER (SPECIFY)

I have read the Show information and regulation guidelines, and I understand that I hold the Sponsor Organization harmless for any lost, stolen, or damaged merchandise.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

All reservations payable with Table Request Form, make all checks payable to: SAMRA

MAIL TO:  
SAMRA SHOW CHAIRMAN  
7702 Narrow Pass Street  
Live Oak, TX 78233  
[www.samratx.org](http://www.samratx.org)